

**Board Members Present:**

Claudia Baker  
Ann Carey, Vice Chair  
Jackie Cornelius  
Franklin Danley  
Kemal Gasper  
Charlie Joseph, Chair  
JaMario Stills  
Scott Wooten

**Staff Present:**

Ryan Ali  
Tony Allegretti  
Patrick Fisher  
Christie Holecheck  
Mason Martin (left early)  
Amy Palmer (left early)

**Guests Present:**

Frank Watson  
Shawana Brooks  
Mia Clark

**Guest Speaker**

Shawana Brooks, of the Jacksonville Public Library's Maker Space, gave a 5-minute guest presentation to the Board of Directors ("the Board") about the JAX Makerspace.

**Gift Presentation and Recognition of Service**

The Cultural Council and its Board of Directors presented Frank Watson, Franklin Danley, and David Engdahl (absent) a gift in the form of original artwork by Jim Draper to thank them for their years of service.

**Call to Order**

Charlie Joseph, the Chair of the Board, called the meeting to order at 10:17 a.m.

**Approval of Minutes**

**UPON MOTION** duly made, seconded and carried, the minutes from the November 11, 2016 Board meeting were approved.

**Executive Director's Report**

Mr. Allegretti gave an update on the Cultural Service Grant Program (“CSGP”), specifically relating to the compliance workshop, held on 12/7/2016, and the 2016-2017 CSGP awarded amounts. Mr. Allegretti also gave a synopsis of the Art in Public Places Program (“APPP”), relating to projects scheduled for the 2017 calendar year and recent victories, which includes an event held on 12/7/2016 at the Jacksonville Public Library.

Mr. Allegretti informed the Board that the Cultural Council received a letter from former employee, Dana Brown. Mrs. Brown was released from her obligations at the Cultural Council in August 2016. Mrs. Brown was classified as an independent contractor and not an employee.

In her letter, Mrs. Brown requested that her classification be changed retroactively from independent contractor to employee. Upon review, Mr. Allegretti, Cedric Lewis, and an Auditor from the City of Jacksonville (“COJ”) determined that Mrs. Brown’s request was appropriate under the circumstances. Mr. Wooten stated that he would like to review this matter further in the Finance Committee before a final determination is made.

Also included in Mrs. Brown’s letter was reference to an accounting error relating to payment made to The Ritz Chamber Players. This error led to Mr. Allegretti, Mr. Lewis, and the Auditor to reflect on whether it is appropriate to take corrective action necessary to remedy this technical issue, as well as a means to prevent similar errors from occurring in the future. Mr. Allegretti indicated that he has spoken with Lawsikia Hodges from COJ’s office of the General Counsel. He will keep the Board apprised of this matter.

After Mr. Allegretti’s report, Scott Wooten requested a revision to the minutes from the November 21, 2016 Board meeting. THEN, **UPON MOTION** duly made, seconded, and carried, the Board approved Mr. Wooten’s recommended revisions.

## **Committee Reports**

### ***Art in Public Places***

Christie Holecheck, the Director of Art in Public Places (“APP”), presented a committee report for APP. Ms. Holecheck outlined projects in which APP has partnered with the Downtown Investment Authority (“DIA”). This partnership includes 13 new public art pieces in 2017, as well as a project titled “Duval Walls,” in which murals will be painted by Jacksonville visual artists on public walls.

Ms. Holecheck also elaborated on public art that has been gifted to COJ and is being transitioned into the official collection. A conservator appraised the official collection and non-official collection in the fall of 2016.

Mr. Allegretti opined that it is as important to protect the art that COJ already owns as it is to fund new art in the City.

### ***Cultural Service Grants***

Mr. Allegretti briefly touched base on the Cultural Service Grants. His update highlighted points that he previously made during his Director’s Report. Mr. Allegretti also indicated that the Cultural Council is working to increase funding

for the CSGP for the 2017-2018 fiscal year. He stated that he feels somewhat optimistic because the Cultural Council's relationship with City Council has never been stronger.

Mr. Joseph thanked the panelists, Sid Ansbacher, and Lawsikia Hodges for all their work during the hearings.

### ***Development***

Ryan Ali, Director of Development, presented for the Development Committee. Mr. Ali updated the Board on the 41<sup>st</sup> Annual Arts Award, which is scheduled for the spring of 2017. Mr. Ali identified some of the key individuals involved in organizing and financially supporting the event.

## **New Business**

### ***Committee Charters***

Mr. Joseph informed the Board that Ari Jolly drafted the Committee Charters and he thanked her on the Board's behalf. The charters have been distributed to all Committee Chairs. Mr. Joseph asked that Committee Chairs review the charters with their respective committees and provide recommendations for the Board before the Board meets and votes on approval in February.

### ***Development Task Force***

Mr. Joseph indicated that the 2015 Board retreat established a primacy for a Development Task Force to be established. Mr. Joseph stated that this should be an area of priority for the Board in 2017. Rebecca Ryan-Gonzalez serves as the Committee Chair and will lead the work with support from Mr. Ali.

Mr. Allegretti indicated that there is an open invite for Board members to serve on the Committee.

### ***Strategic Planning Task Force***

Mr. Joseph stated that one of the priority items arising from the 2016 Board retreat is the need to develop a three-year strategic plan, which will inform future action plans. Mr. Joseph stated that there is an open invite for Board members to serve on the Committee. Mr. Allegretti will help advance this work, and Dave Engdahl will lead the Strategy Task Force.

## **Old Business**

### ***Skills Assessment***

Mr. Joseph discussed the Skill Assessment and the need to identify any skills gaps that exist within the current Board makeup. Ms. Carey will discuss the Skills Assessment with the Governance Committee to determine whether there are Board recruitment needs next year.

### ***All Other New Business***

Mrs. Cornelius informed the Board about a sculpture garden that is being introduced to the Douglas Anderson School of the Arts campus. She invited the Board to attend the unveiling of the sculpture garden and the Helen Lane Gallery. The school is also endowing an Artist in Residence Chair and suggested that this may present opportunities to partner with the Cultural Council.

There being no further business, and UPON MOTION duly made, seconded and carried, the meeting was adjourned at 11:35 a.m.

### **Executive Session**

An Executive Session was held at the conclusion of the Board meeting, during which the Board discussed Mr. Allegretti's 2015-16 performance evaluation. The session came to a close at 11:45 a.m.