**Board Members Present:**

Ann Carey, Chair

Mac Bracewell, Vice Chair

Claudia Baker

Jackie Cornelius

Dave Engdahl

Janet Walker Ford

Charlie Joseph

Kate Rowe

Pamela Smith

JaMario Stills

**Staff Present:**

Tony Allegretti

Cedric Lewis

Amy Palmer

**Call to Order**

Board Chair Ann Carey called the meeting to order at 9:05 a.m.

Ms. Carey stated that the nature of the allegations of mismanagement of tax payer dollars in the recent news media constituted an emergency meeting of the board.

Ms. Carey notified the board that C.M. Crescimbeni had indicated a concern that adequate public notice had not been given for the emergency meeting. Prior to the meeting, Immediate Past Chair Charlie Joseph obtained written communication from Lawsikia Hodges of the City of Jacksonville’s Office of General Counsel that “… assuming your notice was done correctly (posting, time, place, etc.) at least 24 hours from your meeting today, I believe you have met the minimum bar in meeting the statutory notice requirements in what your board believes is an urgent matter.” Mr. Joseph stated that Ms. Hodges had also conferred with Ms. Kirby Oberdorfer in the City’s Ethics Office, who agreed.

**Purpose of Meeting**

Ms. Carey stated the purpose of the emergency meeting of the board: 1) bring the board up to speed on recent media coverage; 2) review city regulatory oversight of CCGJ spend/reporting of CSG city funds; and 3) determine next steps.

**Discussion**

Ms. Carey provided an overview of the events that started on Wednesday, August 15, 2018 leading up to the Action Jax News story at 6pm on Thursday, August 16, 2018 and subsequent actions taken. She also reviewed the content of the media story.

Mr. Cedric Lewis, Finance Director, described the process by which the Cultural Council makes application for city funds, how the funds are budgeted, and the reporting and monitoring processes that ensure compliance with the terms of the Cultural Council’s annual contracts with the city.

Mr Lewis made two additional points regarding the Arts Awards:

* The Arts Awards fundraiser does not involve any city funds. Although we did not achieve our fundraising goals, the event still realized a profit.
* City funds may not be used for contingency or reserve funds.

Mr. Lewis was able to satisfy all of the board member’s questions.

The board discussed if and how to respond to a request from Channel 12 News for information on the emergency meeting received by Mr. Tony Allegretti, Executive Director, Saturday morning, August 18, 2018. Ms. Jannet Walker-Ford is also drafting talking points and a comment for public release, if needed.

**Public Comment**

An opportunity was provided for public comment.

**Closing**

The meeting was adjourned at 12:49 p.m.