To:  All Boards and Commissions Members, City of Jacksonville

From:  Carla Miller, Ethics Director

 Re:  Ethics Training for Boards and Commission Members, Last 2019 Date

 Ethics training for all members of City Boards and Commissions is mandatory (Ordinance Code, section 50.109).  To satisfy the requirement, the Ethics Office offers bi-monthly ethics training for all boards and commission members. Every board and commission member in the City should attend at least one these training sessions in-person every four years.

 If you have not yet met your initial training requirement, or if it is time to renew (every 4 years), you are invited to join us for the ONLY remaining training of 2019. Please see the upcoming schedule below including tentative dates for 2020 and RSVP (with your name and the name of your board) by email to Andrea Myers, Ethics Training Coordinator, at ahmyers@coj.net.

 All attendees are invited to bring lunch and a drink if they like.

**Bi-Monthly Ethics Training for Boards & Commissions**

**Offered every other month at times below**

**Lynwood Roberts Room, City Hall, First Floor**

**Pick one session from the following options\*\***

**LAST TRAINING DATE FOR 2019**

**Thursday, December 5, 12:00 – 1:00 p.m.**

**TENTATIVE TRAINING DATES FOR 2020**

**Thursday, February 6, 12:00 – 1:00 p.m.**

**Thursday, April 2, 12:00 – 1:00 p.m.**

**Thursday, June 4, 12:00 – 1:00 p.m.**

**Thursday, October 1, 12:00 – 1:00 p.m.**

**Thursday, December 3, 12:00 – 1:00 p.m.**